

## Project manager for the CLIPSSA project (2021-2014) on climate change impacts in the South Pacific.

### EMPLOYER:

#### Institute of Research for Development (IRD)

IRD is a leading research institute working and an internationally recognized multidisciplinary organization. It is a French public institution under the dual supervision of the Ministry of Higher Education, Research and Innovation and the Ministry of Europe and Foreign Affairs. For more than 75 years, it has been carrying out original research, expertise, training and knowledge sharing for the benefit of territories and countries that make science and innovation one of the main levers for their development. Nearly 40% of the Institute's staff are posted abroad and overseas.

#### Laboratory for the job opening: UMR 9220 ENTROPIE (<http://umr-entropie.ird.nc/index.php/home>)

ENTROPIE Lab. is based in the Indo-Pacific region with two main locations, Reunion and New Caledonia. Its main research activities are to understand the functioning of island terrestrial and marine ecosystems including coral reefs and surrounding waters in the face of global stressors such as climate change and other anthropogenic pressures. Topics range from genetics to ecosystem forcing and management. The laboratory is a joint laboratory between IRD, CNRS, Ifremer, the University of New Caledonia and the University of La Reunion. It has a long experience of research in the Indo-Pacific. The laboratory gathers members with a large experience on laboratory and in situ experiments, on experiments at sea and in modeling.

### LOCATION OF THE JOB

ENTROPIE Laboratory at IRD center, Nouméa, New Caledonia.

### JOB DESCRIPTION

#### Context

The CLIPSSA project (Pacific climate, Local Knowledge and Adaptation Strategies) project of AFD/IRD/Météo-France focuses on the development of new climate projections to support French Overseas Territories in the South Pacific (New Caledonia, Wallis and Futuna, and French Polynesia) and Vanuatu in the development of adaptation plans against climate change and its impacts, in a diverse and complex landscape of actors. It ranges from climate sciences to human sciences aiming at a better management and adaptation of countries to climate change. The project involves research partners from IRD (Laboratories ENTROPIE and Espace-DEV) and Météo-France who will produce simulations and new knowledge on the future climate and its impacts in the Pacific, on populations behavior, adaptation and mitigation facing these impacts, as well as on local knowledge already mobilized to cope with such events. C. Menkes (IRD) and A. Peltier (Météo-France) will coordinate the project team for the climate science component, and C. Sabinot (IRD Espace-DEV) will coordinate the anthropology component. Five post-docs and one PhD student will be recruited.

The project is partly financed by the French Development Agency (AFD), which will coordinate the implementation of all components.

It involves the coordination with French governmental actors and foreign overseas governmental actors in Vanuatu, as well as with the international regional organization SPREP (Secretariat of the Pacific Regional Environment Program) for data dissemination across the Pacific island countries.

#### Overall task

Under the responsibility of the project team, the project manager will be responsible for the animation and coordination of the project, as well as the administrative, budgetary and Human resources management. He/she will be in charge of relations with the partners and of the valorization of the project results in relation with the AFD coordinator.

**Missions and trips:** French Polynesia, Vanuatu, Wallis and Futuna, France...

**Contract duration:** 4 years maximum: 2 years renewable once.

**Salary:** between 3400 and 3800€/month before tax deduction.

#### Detailed activities

##### 1 - Animation / Coordination of the project / Relationship with partners

- Support the scientific coordinator in the monitoring of the project: ensure compliance with the planning of activities and the overall project schedule, ensure compliance with the research collaboration agreement with AFD and the framework agreement with Météo-France, apply monitoring tools.

#### **4-year contract: 2-year renewable once.**

- Report and communicate regularly with the steering committee, composed of research institutions (IRD, Météo-France), AFD, government departments in charge of climate change in New Caledonia, Wallis and Futuna, French Polynesia, Vanuatu and SPREP, on the progress of the project, the difficulties and the solutions proposed to overcome them
- To ensure that the research tasks can follow and feed a fluid and constructive dynamic.
- To impulse a network dynamic of the partners.
- Write synthesis deliverables and share research progress reports with partners.
- To be involved in the implementation of adaptation policies of States and territories in the face of climate change with AFD and Météo-France.

## **2 – Steering of the administrative, budgetary and HR management of the project**

- Coordinate the recruitment of the project teams in the different intervention sites and the missions of the numerous post-doctoral and doctoral students who will be placed under the supervision of IRD in Metropolitan France, New Caledonia, Vanuatu, Wallis and Futuna and French Polynesia. This staff will have to move (if Covid restrictions are lifted) between geographies in a concerted and organized manner.
- Ensure strict administrative and financial monitoring of the project with reports to AFD, respecting IRD's internal rules and those imposed by AFD.
- Ensure compliance with the donor's financial regulations and the contractual schedule of scientific and financial deliverables, prepare financial justifications and coordinate the collection and archiving of expense vouchers for audit purposes.
- Support the partners on the administrative and financial aspects of the project (eligibility of expenses, drafting of deliverables, etc.)
- Coordinate the management of orders and materials required for the project.

The project engineer will be supported by the administrative teams of IRD Noumea and Marseille.

## **3 - Communication and promotion of the work and results of the project**

- Identify and take charge of the actions and the tools allowing to decline the plan of communication and internal and external valorization (in particular with the AFD) in order to ensure the presentation and popularization of the project and its results.
- To organize workshops and seminars of follow-up and capitalization-valorization in close collaboration with the scientific coordination and the AFD and Météo France.
- Prepare the scientific boards.

## **PROFILE**

### **Education**

Master's degree or equivalent in international development project management and administration or equivalent. Knowledge of or experience with Pacific culture and/or a background in climate science or humanities would be a plus.

### **Competences**

- Animation of multi-partner French and foreign development projects
- Project management (budget, HR, deliverables...)
- Mastery of current project management tools and main communication tools
- Ability to dialogue with administrative structures
- Fluent French and English (oral and written)
- Knowledge of climate sciences and/or human and social sciences

Knowledge of the general, financial and accounting regulations of French public research institutions and universities would be an asset.

### **Aptitudes**

Writing skills, ability to listen, adaptability, autonomy, thoroughness, initiative and ability to make proposals for improvement.

## **HOW TO APPLY**

The application (CV and letter of motivation) should be sent to Christophe Menkes ([christophe.menkes@ird.fr](mailto:christophe.menkes@ird.fr)), Catherine Sabinot ([catherine.sabinot@ird.fr](mailto:catherine.sabinot@ird.fr)), Marie-Noëlle Segura ([marie-noelle.segura@ird.fr](mailto:marie-noelle.segura@ird.fr)) before 30 April 2021